

Benjamin PTO Meeting

Monday, August 6, 2018

6:30 pm - IMC

- Welcome
- Secretary Report
 - May 2018 minutes approval
 - Jordan Carpenter made a motion to approve
 - Mrs. Bennington seconded the motion to approve the May minutes
- Treasurer Report
 - Discussion on online payment options
 - Motion to approve hardware spend to enable on-line POS transaction for the 2018-2019 school year. We will assess usage at the April/May meeting to determine 2019/2020 needs. Treasurer to determine which line to fund the expense from and report back at the next meeting. The motion was entered by Shanna Phillips and seconded by Samantha Benson
 - 2017-2018 audit successfully completed and treasury transition complete
- Principal Report
 - 560 students registered to date
 - Staff is back in and getting their classrooms ready
 - Be sure to check out the website for important date reminders for the upcoming year
 - Benjamin has their own Instagram account – Be sure to follow @Benjamin Bears
 - 5th grade team would like to purchase document cameras with their science money - they will submit an invoice for reimbursement
 - Ms. Myers, Mrs. Lovin and Mrs. Goldman will retire at the end of the 2018-2019 school year
- Teacher Report
 - Todd Delveaux and Kara McMahon (most likely will be our teacher sponsors) – Confirmation will come after the teachers are back
- Vice President/Dine to Donate
 - Gingerbread House – 10% of all sales will be given back to Benjamin on the day selected with a special activity for our school. No flyer will be needed. More information to come.
- Committee Reports
 - Box Tops - Kristal Fetzer
 - October & February are targeted dates for collection
 - Carnival - Dan Fischer
 - Friday March 1st from 5:00pm – 8:30 pm; theme TBD
 - Still need a shadow to learn the ropes and run the carnival next year
 - Hospitality - Rhendy Bradshaw

- August 14th teachers lunch of Moe's will be delivered to treat our staff to welcome them back
- Amazon Smile - Kristal Fetzer
 - Needing bank account to update and register under our new bank account
- Room Parent Coordinator - Trisha Oyler
 - Google form needs to be updated for the school year and will send to Mrs. Bennington to distribute to teachers.
 - Recommendations to alter/clean up the view of the report to be sent.
 - Recommendation to send the "FAVORITE THINGS" list to all parents and not just room parent coordinators. Possibly even publish on our site.
 - Sign-up genius will be used to solicit room parents and then room parents will be responsible for setting up individual party volunteers
- Spirit Wear - Trisha Oyler
 - New Graphic shared; GREAT FEEDBACK! Everyone is excited to order! On-line store will be used again and dates coming soon.
- Supply Kits – Marla Call
 - Great feedback; wonderfully organized and fast service! GREAT JOB!
- School Directory – Kristen Legner
 - We will pull this information from Skyward and use for both the directory and volunteer list
- Unraiser – Katy McCormick
 - Waiting on banking information to complete form
- Volunteer Coordinator – April Steigerwald
 - We will utilize the Skyward list for volunteer listing this year
- Grounds Committee – Dan Fischer
 - Motion made to limit spending on any field renovations as we pursue secondary options – Jordan Carpenter
 - Shanna Phillips seconded the motion
- Old Business
 - Long-term planning – Update on an estimate from Mr. Delveaux on path
 - To be discussed later this year.
 - Proposal to boost up social media use – Angela Redinbo will bring a proposal to the September meeting
- New Business
 - Proposal for a long term project would be to lay astro-turf at the soccer field area which would cost ~\$30/40k. Large portion of grounds money partnered with investors/sponsorship
 - Shanna Phillips motioned to adjourn Jordan Carpenter seconded the motion

Next PTO Meeting: Monday, September 10th